Series: ABCD3/1 SET – 3



प्रश्न-पत्र कोड Q.P. Code 67/1/3

	Rol	l No	) <b>.</b>		

रोल नं.

परीक्षार्थी प्रश्न-पत्र कोड को उत्तर-पुस्तिका के मुख-पृष्ठ पर अवश्य लिखें ।

Čandidates must write the Q.P. Code on the title page of the answer-book.

- कृपया जाँच कर लें कि इस प्रश्न-पत्र में मुद्रित पृष्ठ 24 हैं।
- प्रश्न-पत्र में दाहिने हाथ की ओर दिए गए प्रश्न-पत्र कोड को छात्र उत्तर-पुस्तिका के मुख-पृष्ठ पर लिखें।
- कृपया जाँच कर लें कि इस प्रश्न-पत्र में 12 प्रश्न हैं।
- कृपया प्रश्न का उत्तर लिखना शुरू करने से पहले, उत्तर-पुस्तिका में प्रश्न का क्रमांक अवश्य लिखें।
- इस प्रश्न-पत्र को पढ़ने के लिए 15 मिनट का समय दिया गया है। प्रश्न-पत्र का वितरण पूर्वाह्न में 10.15 बजे किया जाएगा। 10.15 बजे से 10.30 बजे तक छात्र केवल प्रश्न-पत्र को पढ़ेंगे और इस अवधि के दौरान वे उत्तर-पुस्तिका पर कोई उत्तर नहीं लिखेंगे।
- Please check that this question paper contains 24 printed pages.
- Q.P. Code given on the right hand side of the question paper should be written on the title page of the answer-book by the candidate.
- Please check that this question paper contains 12 questions.
- Please write down the Serial Number of the question in the answer-book before attempting it.
- 15 minute time has been allotted to read this question paper. The question paper will be distributed at 10.15 a.m. From 10.15 a.m. to 10.30 a.m., the candidates will read the question paper only and will not write any answer on the answer-book during this period.

# लेखाशास्त्र ACCOUNTANCY

निर्धारित समय : 2 घण्टे अधिकतम अंक : 40
Time allowed : 2 hours Maximum Marks : 40

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## सामान्य निर्देश :

- इस प्रश्न-पत्र में दो भाग हैं क और ख । प्रश्न-पत्र में 12 प्रश्न हैं । सभी प्रश्न अनिवार्य हैं । *(i)*
- भाग क सभी छात्रों के लिए अनिवार्य है। (ii)
- **भाग ख** में दो विकल्प हैं अर्थात् (i) वित्तीय विवरणों का विश्लेषण और (ii) कम्प्यूटरीकृत (iii) लेखांकन । छात्रों को दिए गए विकल्पों में से केवल एक ही विकल्प के प्रश्नों के उत्तर देने हैं।
- प्रश्न संख्या 1 से 3 और 10 लघ्-उत्तरीय प्रकार-I के प्रश्न हैं। प्रत्येक के 2 अंक हैं। (iv)
- प्रश्न संख्या 4 से 6 और 11 लघु-उत्तरीय प्रकार-II के प्रश्न हैं। प्रत्येक के 3 अंक हैं। (v)
- प्रश्न संख्या 7 से 9 और 12 दीर्घ-उत्तरीय प्रश्न हैं। प्रत्येक के 5 अंक हैं। (vi)
- प्रश्न-पत्र में कोई समग्र विकल्प नहीं है। हालाँकि, तीन अंकों के 3 प्रश्नों और पाँच अंक के 1 प्रश्न (vii) में आंतरिक विकल्प प्रदान किया गया है।

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#### **General Instructions:**

- (i) This question paper comprises of **two** Parts **A** and **B**. There are 12 questions in the question paper. All questions are compulsory.
- (ii) **Part A** is compulsory for all candidates.
- (iii) **Part B** has **two** options i.e. (i) Analysis of Financial Statements and (ii) Computerised Accounting. Students must attempt only one of the given options.
- (iv) Question Nos. 1 to 3 and 10 are short answer type I questions carrying 2 marks each.
- (v) Question Nos. 4 to 6 and 11 are short answer type II questions carrying 3 marks each.
- (vi) Question Nos. 7 to 9 and 12 are long answer questions carrying 5 marks each.
- (vii) There is no overall choice. However, an internal choice has been provided in 3 questions of three marks and 1 question of five marks.

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# भाग – क (अलाभकारी संगठनों, साझेदारी फर्मों तथा कम्पनियों के लिए लेखांकन)

1. निम्नलिखित मदों को अमन वेलफेयर क्लब के स्थिति विवरण में दर्शाइए :

विवरण	राशि
	(₹)
1-4-2020 को खेलकूद कोष	18,00,000
खेलकूद के लिए दान	5,00,000
खेलकूद व्यय	22,00,000

- 2. ऐसी किन्हीं दो परिस्थितियों का उल्लेख कीजिए जब एक साझेदारी फर्म का विघटन समझौते के द्वारा होता है।
- उ. एक्स, वाई तथा ज़ैड एक फर्म के साझेदार थे तथा 5 : 3 : 2 के अनुपात में लाभ-हानि बाँटते थे । वाई ने फर्म से अवकाश ग्रहण किया तथा एक्स तथा ज़ैड ने भविष्य में लाभ 3 : 2 के अनुपात में बाँटने का निर्णय लिया ।
  एक्स तथा वाई के अधिलाभ/त्याग की गणना कीजिए ।
- 4. (क) सूर्या लिमिटेड ने मोहन इक्विपमेंट लिमिटेड से मशीनरी का क्रय किया । कम्पनी ने आपूर्तिकर्ताओं को 9% ऋणपत्रों का निर्गमन करके भुगतान किया तथा शेष का भुगतान तीन मास पश्चात् देय उनके पक्ष में लिखे गए एक विनिमय पत्र को स्वीकार करके किया गया । कम्पनी के लेखपाल ने उपरोक्त दिए गए लेनदेनों की रोज़नामचा प्रविष्टियाँ करते समय कुछ मदों को खाली छोड़ दिया । सूर्या लिमिटेड के नीचे दिए गए रोज़नामचे में रिक्त स्थान भरिए :

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#### PART - A

## (Accounting for Not-for-Profit Organizations,

#### Partnership Firms and Companies)

1. Present the following items in the Balance Sheet of Aman Welfare Club.

Particulars	Amount
	(₹)
Tournament Fund on 1-4-2020	18,00,000
Donation for Tournament	5,00,000
Tournament expenses	22,00,000

2. State any two situations when the dissolution of a partnership firm takes place by agreement. 2

3. X, Y and Z were partners in a firm sharing profit and losses in the ratio of 5:3:2. Y retired from the firm and X and Z decided to share future profits in the ratio of 3:2.

Calculate the Gain/Sacrifice of X and Z.

Surya Ltd. purchased machinery from Mohan Equipment Ltd. The 4. (a) company paid the vendors by issue of 9% debentures and the balance through an acceptance in their favour payable after three months. The accountant of the company while Journalising the above mentioned transactions left some items blank. Fill in the blanks in the given below Journal of Surya Ltd.:

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# सूर्या लिमिटेड का रोज़नामचा

तिथि	विवरण		खा. ब. पृ.	नाम राशि <i>₹</i>	जमा राशि ₹	
2021						
जनवरी 1	मशीनरी खाता	नाम				
" "	————————————————————————————————————	नाम				1
" "	(₹ 100 प्रत्येक के 8000, 9% ऋणपत्रों का निर्गमन 25% प्रीमियम पर किया गया) ———— ()	नाम				1

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# Journal of Surya Ltd.

				Debit	Credit	
Date	Particulars		LF	Amount	Amount	
				₹	₹	
2021						
Jan. 1	Machinery A/c.	Dr.				
	То					1
	(Purchased Machinery for					
	₹ 12,50,000 from Mohan					
	Equipment Ltd.)					
" 1	Mohan Equipment Ltd. A/c.	Dr.				
	То					
	To Securities Premium Reserve					1
	(Issued 8000, 9% Debentures of					
	₹ 100 each at a premium of 25%).					
" 1		Dr.				
	То					1

OR

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(ख) सुजाता लिमिटेड ने ₹ 100 प्रत्येक के 50,000, 9% ऋणपत्रों को 10% बहे पर निर्गमित करने के लिए आवेदन आमन्त्रित किए । इन ऋणपत्रों का शोधन पाँच वर्षों पश्चात् सममूल्य पर करना है । ऋणपत्र पूर्ण रूप से अभिदत्त दो गए तथा सभी राशि प्राप्त हो गई । कम्पनी के 'प्रतिभूति प्रीमियम संचय' में ₹ 3,00,000 का शेष था जिसके उपयोग का निर्णय इसने ऋणपत्र निर्गमन पर बहे/हानि को अपलिखित करने के लिए लिया । इसने यह भी निर्णय लिया कि ऋणपत्र निर्गमन पर बहे/हानि की शेष राशि को प्रथम वर्ष में अपलिखित किया जाएगा ।

ऋणपत्रों के निर्गमन तथा ऋणपत्र निर्गमन पर बट्टे/हानि को अपलिखित करने की आवश्यक रोजनामचा प्रविष्टियाँ कीजिए।

5. (क) निम्न सूचना से 31 मार्च, 2021 को समाप्त हुए वर्ष के लिए अर्जुन स्पोर्ट्स क्लब के आय एवं व्यय खाते के नाम पक्ष में खतौनी की जाने वाली खेलकूद सामग्री की राशि की गणना कीजिए :

विवरण	1 अप्रैल, 2020	31 मार्च, 2021
	(₹)	(₹)
खेलकूद सामग्री का स्टॉक	1,50,000	2,20,000
खेलकूद सामग्री के लेनदार	35,000	65,000

अतिरिक्त सूचना :

वर्ष के दौरान खेलकूद सामग्री के लेनदारों को ₹ 2,80,000 का भुगतान किया गया।

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(b) Sujata Ltd. invited applications for issuing 50,000, 9% debenture of ₹ 100 each at a discount of 10% redeemable at par after five years. The debentures were fully subscribed and all money was duly received. The company had a balance of ₹ 3,00,000 in 'Securities Premium Reserve' which it decided to use for writing off the discount/loss on issue of debentures. It also decided to write off the remaining discount/loss on issue of debentures in the first year.

Pass the Journal entries for issue of debentures and for writing off discount/loss on issue of debentures.

5. (a) From the following information, calculate the amount of sports material that will be debited to the Income and Expenditure Account of Arjun Sports Club for the year ended 31st March, 2021.

Particulars	1st April, 2020	31st March, 2021
	(₹)	(₹)
Stock of Sports Material	1,50,000	2,20,000
Creditors for Sports Material	35,000	65,000

#### **Additional Information:**

During the year, ₹ 2,80,000 were paid to the creditors of sports material.

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(ख) 'प्राप्ति एवं भुगतान खाते' के निम्न उद्धरण तथा अतिरिक्त सूचना से 31 मार्च, 2021 को समाप्त हुए वर्ष के लिए 'आय एवं व्यय खाते' तथा उसी तिथि को 'स्थिति विवरण' में दर्शाई जाने वाली चन्दे की राशि की गणना कीजिए।

31 मार्च, 2021 को समाप्त हुए वर्ष के लिए प्राप्ति एवं भुगतान खाता

प्राप्तियाँ		राशि	भुगतान	राशि
		(₹)		(₹)
चन्दाः				
2019-20	9,000			
2020-21	40,000			
2021-22	6,000	55,000		

## अतिरिक्त सूचना :

क्लब के 500 सदस्य थे तथा प्रत्येक सदस्य ₹ 100 वार्षिक चन्दे का भुगतान करता था। 31 मार्च, 2020 को अदत्त चन्दा ₹ 12,000 था।

6. अवनी, चारु तथा राधा एक फर्म के साझेदार थे तथा 2:2:1 के अनुपात में लाभ-हानि बाँटते थे। फर्म प्रति वर्ष 31 मार्च को अपनी पुस्तकें बंद करती है। 31 जुलाई, 2021 को अवनी की मृत्यु हो गई। मृत्यु के वर्ष में फर्म के लाभ में उसके भाग की गणना पिछले तीन वर्षों के औसत लाभ के आधार पर की जायेगी। पिछले तीन वर्षों के लाभ निम्न प्रकार थे:

2018-19 ₹ 30,000

2019-20 ₹ 60,000

2020-21 ₹ 90,000

मृत्यु के वर्ष में लाभ में अवनी के भाग की गणना कीजिए तथा इसके लिए आवश्यक रोज़नामचा प्रविष्टि कीजिए।

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(b) From the following extract of 'Receipts and Payments Account' and additional information, calculate the amount of subscriptions to be shown in 'Income and Expenditure Account' for the year ended 31st March, 2021 and 'Balance Sheet' as on that date.

# Receipts and Payments Account for the year ended 31st March, 2021

Receipts		Amount	Payments	Amount
		(₹)		(₹)
To Subscriptions:				
2019-20	9,000			
2020-21	40,000			
2021-22	6,000	55,000		

#### **Additional Information:**

The club has 500 members each paying an annual subscription of ₹ 100. Subscriptions outstanding on 31st March, 2020 were ₹ 12,000.

6. Avni, Charu and Radha were partners in a firm sharing profits and losses in the ratio of 2:2:1. The firm closes its books on 31st March every year. Avni died on 31st July, 2021. Her share of profit in the year of death was to be calculated on the basis of average profit of the last three years. The profits of last three years were:

2018-19 ₹ 30,000 2019-20 ₹ 60,000 2020-21 ₹ 90,000

Calculate Avni's share of profit in the year of her death and pass necessary journal entry for the same.

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**CLICK HERE** 







स्पेस क्लब के निम्नलिखित 'प्राप्ति एवं भुगतान खाते' से 31 मार्च, 2021 को समाप्त हुए वर्ष के लिए
 आय एवं व्यय खाता तैयार कीजिए।

## 31 मार्च, 2021 को समाप्त हुए वर्ष के लिए स्पेस क्लब का प्राप्ति एवं भुगतान खाता

प्राप्तियाँ	राशि	भुगतान	राशि
	(₹)		(₹)
शेष नीचे लाए	5,000	वेतन	31,000
चन्दा	73,000	मशीनरी (1.7.2020)	40,000
पुराने फर्नीचर का विक्रय	800	8% निवेश	30,000
(पुस्तक मूल्य ₹ 2,000)		शेष नीचे ले गए	19,600
दान	41,800		
	1,20,600		1,20,600

## अतिरिक्त सूचना :

- (i) 31.03.2021 को अदत्त चन्दा ₹ 2,000 था।
- (ii) 31 मार्च, 2021 को अदत्त वेतन ₹ 4,000 था।
- (iii) 8% निवेशों का क्रय 31 मार्च, 2021 को किया गया ।
- (iv) 1 अप्रैल, 2020 को क्लब के पास ₹ 1,00,000 की मशीनरी थी । मशीनरी पर 6% वार्षिक दर से मूल्यहास लगाइए ।

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7. From the following 'Receipts and Payments Account' of Space Club, prepare an Income and Expenditure Account for the year ended 31st March, 2021.

## Receipts and Payments Account of Space Club

## for the year ended $31^{\rm st}$ March, 2021

	Receipts	Amount		Payments	Amount
		(₹)			(₹)
То	Balance b/d	5,000	By	Salaries	31,000
То	Subscriptions	73,000	By	Machinery	40,000
То	Sale of old furniture	800		(1.7.2020)	
	(Book value ₹ 2,000)		By	8% Investments	30,000
То	Donations	41,800	By	Balance c/d	19,600
		1,20,600			1,20,600

## **Additional Information:**

- (i) Subscriptions in arrears on 31.03.2021 were ₹ 2,000.
- (ii) On 31<sup>st</sup> March, 2021, outstanding salaries were ₹ 4,000.
- (iii) 8% Investments were purchased on 31st March, 2021.
- (iv) The club owned Machinery of ₹ 1,00,000 on 1<sup>st</sup> April 2020. DepreciateMachinery @ 6% p.a.

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- निम्न लेनदेनों के लिए ऋणपत्रों के निर्गमन की आवश्यक रोज़नामचा प्रविष्टियाँ कीजिए :
  - ight. 100 प्रत्येक के  $3{,}000{,}\,11\%$  ऋणपत्रों का निर्गमन सममूल्य पर किया गया, जिनका शोधन 5% प्रीमियम पर करना है।
  - ₹ 100 प्रत्येक के 4,000, 12% ऋणपत्रों का निर्गमन 5% प्रीमियम पर किया गया, जिनका (ii) शोधन 10% प्रीमियम पर करना है।
  - (iii) ₹ 100 प्रत्येक के ₹ 3,00,000, 9% ऋणपत्रों का निर्गमन सममूल्य पर किया गया, जिनका शोधन सममूल्य पर करना है।
  - (iv) ₹ 7,00,000, 9% ऋणपत्रों का निर्मगन 10% बट्टे पर किया गया, जिनका निर्गमन सममूल्य पर करना है।
  - ₹ 100 प्रत्येक के ₹ 10,00,000, 9% ऋणपत्रों का निर्गमन 10% बट्टे पर किया गया, जिनका शोधन 5% प्रीमियम पर करना है।
- (क) चन्दा, तारा तथा निशा एक फर्म के साझेदार थे तथा 3:2:1 के अनुपात में लाभ-हानि बाँटते थे । 9. उन्होंने 31 मार्च, 2021 को फर्म के विघटन का निर्णय लिया। वसूली खाते में सभी परिसम्पत्तियों (रोकड़ तथा बैंक को छोड़कर) तथा तृतीय पक्ष देयताओं को स्थानांतरित करने के पश्चात् निम्न लेनदेनों के लिए आवश्यक रोज़नामचा प्रविष्टियाँ कीजिए :
  - एक टाइपराइटर को जिसे प्स्तकों से पूर्णतः अपलिखित कर दिया गया था, ₹ 9,000 में (i) बेच दिया गया।
  - चन्दा ने ₹ 96,000 का स्टॉक ₹ 84,000 में ले लिया।
  - (iii) विघटन प्रक्रिया पूर्ण करने के लिए निशा को ₹ 42,000 के पारिश्रमिक का भुगतान किया गया।
  - (iv) ₹ 23,500 के लेनदारों ने सभी निवेश ₹ 10,000 में ले लिए । उनको शेष राशि का भुगतान नगद किया गया।
  - ₹ 40,000 के विभिन्न लेनदारों का निपटान 10% के बट्टे पर किया गया।

अथवा

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- 8. Pass journal entries for issue of debentures for the following transactions:
  - (i) Issued 3,000, 11% debentures of ₹ 100 each at par, redeemable at 5% premium.
  - (ii) Issued 4,000, 12% debentures of ₹ 100 each at 5% premium, redeemable at 10% premium.
  - (iii) Issued ₹ 3,00,000, 9% debentures of ₹ 100 each at par redeemable at par.
  - (iv) Issued ₹ 7,00,000, 9% debentures at a discount of 10% redeemable at par.
  - (v) Issued ₹ 10,00,000, 9% debentures of ₹ 100 each at 10% discount redeemable at 5% premium.
- 9. (a) Chanda, Tara and Nisha were partners in a firm sharing profits and losses in the ratio of 3:2:1. They decided to dissolve the firm on 31st March, 2021. Pass necessary Journal Entries for the following transactions after all assets (other than cash and bank) and third party liabilities have been transferred to Realisation Account.
  - (i) A typewriter completely written off from the books was sold for ₹ 9,000.
  - (ii) Chanda took over stock worth ₹ 96,000 at ₹ 84,000.
  - (iii) Nisha was to get remuneration of ₹ 42,000 for completing the dissolution process.
  - (iv) Creditors of ₹ 23,500 took over all the investments at ₹ 10,000.Remaining amount was paid to them in Cash.
  - (v) Sundry Creditors amounting to ₹ 40,000 were settled at a discount of 10%.

OR

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P.T.O.

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(ख) हीना, मीना तथा टीना एक फर्म के साझेदार हैं तथा लाभ-हानि बराबर-बराबर बाँटते हैं।
 1 अप्रैल, 2020 को उनका स्थिति विवरण निम्न प्रकार था:

1 अप्रैल, 2020 को हीना, मीना तथा टीना का स्थिति विवरण

देयताएँ	राशि	परिसम्पत्तियाँ	राशि
	(₹)		(₹)
देय बिल	12,000	भवन	40,000
विभिन्न लेनदार	18,000	मशीनरी	30,000
सामान्य संचय	12,000	फर्नीचर	12,000
पूँजी :		स्टॉक	22,000
हीना	30,000	देनदार 20,000	
मीना	30,000	घटा : संदिग्ध ऋणों के	
टीना	28,000	लिए प्रावधान <u>1,000</u>	19,000
		बैंक	7,000
	1,30,000		1,30,000

टीना ने उपरोक्त तिथि को फर्म से अवकाश ग्रहण किया तथा निम्न की सहमित हुई :

- (a) भवन को 20% से बढ़ाया जायेगा।
- (b) मशीनरी पर ₹ 1,500 का मूल्यह्रास लगाया गया।
- (c) संदिग्ध ऋणों के लिए प्रावधान को ₹ 1,500 तक बढ़ाया गया।
- (d) टीना के अवकाश ग्रहण करने पर ख्याति का मूल्यांकन ₹ 21,000 किया गया तथा इसका लेखांकन ख्याति खाता खोले बिना किया जाना था।
- (e) टीना के पूँजी खाते का शेष उसके ऋण खाते में हस्तांतरित किया जाएगा। पुनर्मूल्यांकन खाता तथा साझेदारों के पूँजी खाते तैयार कीजिए।

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(b) Heena, Meena and Tina are partners in a firm sharing profits and losses equally. Their Balance Sheet on April 1st, 2020 was as follows:

## Balance Sheet of Heena, Meena & Tina as on 1st April, 2020

Liabilities	Amount	Assets	Amount
	(₹)		(₹)
Bills Payable	12,000	Building	40,000
Sundry Creditors	18,000	Machinery	30,000
General Reserve	12,000	Furniture	12,000
Capitals : Heena	30,000	Stock	22,000
Meena	30,000	Debtors 20,000	
Tina	28,000	Less : Provision for	
		doubtful debts 1,000	19,000
		Bank	7,000
	1,30,000		1,30,000

Tina retired from the firm on the above date and the following was agreed upon:

- (a) Building was to be appreciated by 20%.
- (b) Machinery was to be depreciated by  $\stackrel{?}{\stackrel{?}{\sim}} 1,500$ .
- (c) Provision for doubtful debts was to be increased to ₹ 1,500.
- (d) Goodwill was valued at ₹ 21,000 on Tina's retirement and the same was to be treated without opening goodwill account.
- (e) The balance in Tina's Capital account will be transferred to her Loan account.

Prepare Revaluation Account and Partners' Capital Accounts.

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#### भाग – ख

#### विकल्प - I

## (वित्तीय विवरणों का विश्लेषण)

10. 'रोकड़ प्रवाह विवरण' तैयार करने के उद्देश्य का उल्लेख कीजिए।

2

3

11. (क) 31 मार्च, 2021 को समाप्त हुए वर्ष के लिए निम्न सूचना से 'सामान्य आकार लाभ-हानि विवरण' तैयार कीजिए :

विवरण	2020-21	2019-20
	₹	₹
प्रचालन आगम	16,00,000	8,00,000
व्यय	4,00,000	1,60,000
कर दर 50%		

अथवा

(ख) 31 मार्च, 2021 को समाप्त हुए वर्ष की निरमा लिमिटेड की निम्न सूचनाओं से तुलनात्मक लाभ-हानि विवरण तैयार कीजिए :

विवरण	2020-21	2019-20
	₹	₹
प्रचालन आगम	20,00,000	16,00,000
व्यय	11,00,000	10,00,000
कर दर 30%		

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## PART - B

## Option - I

## (Analysis of Financial Statements)

10. State the objective of preparing 'Cash Flow Statement'.

 $\mathbf{2}$ 

Prepare 'Common size statement of Profit and Loss' from the 11. (a) following information for the year ended March  $31^{\rm st}$  March, 2021: 3

Particulars	2020-21	2019-20
	₹	₹
Revenue from Operations	16,00,000	8,00,000
Expenses	4,00,000	1,60,000
Tax Rate 50%		

OR

From the following information of Nirma Ltd. for the year ended  $31^{\rm st}$ (b) March, 2021, Prepare a Comparative Statement of Profit and Loss.

Particulars	2020-21	2019-20
	₹	₹
Revenue from Operations	20,00,000	16,00,000
Expenses	11,00,000	10,00,000
Tax Rate 30%		

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 $12. \ \ 31$  मार्च, 2021 को बज़ाज लिमिटेड का स्थिति विवरण निम्न प्रकार था :

# 31 मार्च, 2021 को बज़ाज लिमिटेड

## का स्थिति विवरण

विवरण	नोट सं.	31.03.2021	31.03.2020
· · ·		₹	₹
I. समता तथा देयताएँ :			
1. अंशधारक निधियाँ :			
(a) अंश पूँजी		19,00,000	17,00,000
(b) संचय एवं आधिक्य	1	6,00,000	3,00,000
2. अचल देयताएँ :			
12% दीर्घकालीन उधार		5,00,000	4,00,000
3. चालू देयताएँ :			
(a) लघुकालीन उधार	2	1,70,000	1,75,000
(b) लघुकालीन प्रावधान	3	2,00,000	1,65,000
कुल		33,70,000	27,40,000
II. परिसम्पत्तियाँ			
1. अचल परिसम्पत्तियाँ :			
स्थायी परिसम्पत्तियाँ			
(i) मूर्त परिसम्पत्तियाँ	4	25,00,000	21,00,000
(ii) अमूर्त परिसम्पत्तियाँ	5	4,00,000	3,00,000
2. चालू परिसम्पत्तियाँ :			
(a) चालू निवेश		1,40,000	1,70,000
(b) स्टॉक (मालसूची)		2,60,000	1,30,000
(c) रोकड़ एवं रोकड़ तुल्य		70,000	40,000
कुल		33,70,000	27,40,000

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12. Following was the Balance Sheet of Bajaj Ltd. as on  $31^{\rm st}$  March, 2021: Bajaj Ltd.

# Balance Sheet as on 31st March, 2021

	Particulars	Note	31.03.2021	31.03.2020
		No.	(₹)	(₹)
I. Eq	uity and Liabilities :			
1.	Shareholder's funds :			
	(a) Share Capital		19,00,000	17,00,000
	(b) Reserves and Surplus	1	6,00,000	3,00,000
2.	Non-Current Liabilities: 12% long term borrowings		5,00,000	4,00,000
3.	Current Liabilities:			
	(a) Short term Borrowings	2	1,70,000	1,75,000
	(b) Short term Provisions	3	2,00,000	1,65,000
	Total		33,70,000	27,40,000
II. As	ssets:			
1.	Non Current Assets:			
	Fixed Assets			
	(i) Tangible Assets	4	25,00,000	21,00,000
	(ii) Intangible Assets	5	4,00,000	3,00,000
2.	Current Assets:			
	(a) Current Investments		1,40,000	1,70,000
	(b) Inventories		2,60,000	1,30,000
	(c) Cash and Cash			
	Equivalents		70,000	40,000
	Total		33,70,000	27,40,000

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## खातों के नोटस:

नोट सं.	विवरण	31.03.2021 (₹)	31.03.2020 (₹)
1.	संचय एवं आधिक्य :		
	आधिक्य अर्थात् लाभ-हानि विवरण का शेष	6,00,000	3,00,000
2.	लघुकालीन उधार :		
	बैंक अधिविकर्ष	1,70,000	1,75,000
3.	लघुकालीन प्रावधान :		
	कर प्रावधान	2,00,000	1,65,000
4.	मूर्त परिसम्पत्तियाँ :		
	मशीनरी	25,00,000	21,00,000
5.	अमूर्त परिसम्पत्तियाँ :		
	ख्याति	4,00,000	3,00,000

## अतिरिक्त सूचना :

- ₹ 40,000 पुस्तक मूल्य की एक मशीनरी को ₹ 50,000 में बेचा गया।
- (ii) वर्ष के दौरान मशीनरी पर ₹ 2,00,000 मूल्यह्रास लगाया गया।
- (iii) ₹ 1,00,000, 12% दीर्घकालीन उधार 31.3.2021 को प्राप्त किया गया था।

निवेश गतिविधियों तथा वित्तीय गतिविधियों से रोकड़ प्रवाह की गणना कीजिए।

**5** 

## भाग - ख

## विकल्प - II

## (कम्प्यूटरीकृत लेखांकन)

'रिपोर्ट' तथा 'रिपोर्ट अभिचारक' मदों के अर्थ दीजिए। 10.

2

(क) 'कुल आय' गणना का सूत्र दीजिए। 11.

#### 3

#### अथवा

- (ख) 'आँकड़ा अंकेक्षण' तथा 'आँकड़ा कक्ष (वाल्ट)' मदों को समझाइए ।
- 'कम्प्यूटरीकृत लेखा प्रणाली' स्थापन के चरणों का उल्लेख कीजिए।

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#### **Notes to Accounts**

	Notes to A	iccounts	
Note	Particulars	31.03.2021	31.03.2020
No.	Particulars	(₹)	(₹)
1	Reserves & Surplus :		
	Surplus i.e. Balance in		
	Statement of Profit and Loss	6,00,000	3,00,000
2	Short term borrowings:		
	Bank Overdraft	1,70,000	1,75,000
3	Short term provisions :		
	Provision for tax	2,00,000	1,65,000
4	Tangible Assets :		
	Machinery	25,00,000	21,00,000
5	Intangible Assets :		
	Goodwill	4,00,000	3,00,000

#### **Additional Information:**

- (i) A machine of the book value of ₹ 40,000 was sold for ₹ 50,000.
- (ii) Depreciation charged on machinery during the year was ₹ 2,00,000.
- (iii) ₹ 1,00,000, 12% long term borrowings were obtained on 31-3-2021.
- Calculate cash flows from investing and financing activities.

## PART - B

## Option - II

## (Computerised Accounting)

- 10. Give the meaning of the terms 'Report' and 'Report Wizard'.
- 2

**5** 

11. (a) Explain the formula to calculate 'Total Earnings'.

#### 3

#### OR

- (b) Explain the terms 'Data Audit' and 'Data Vault'.
- 12. State the steps in the installation of 'Computerised Accounting System'.

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# Strictly Confidential: (For Internal and Restricted use only)

## Senior School Certificate Term II Examination, 2022

## Marking Scheme – ACCOUNTANCY (SUBJECT CODE – 055)

(PAPER CODE - 67/1/3)

#### **General Instructions: -**

- 1. You are aware that evaluation is the most important process in the actual and correct assessment of the candidates. A small mistake in evaluation may lead to serious problems which may affect the future of the candidates, education system and teaching profession. To avoid mistakes, it is requested that before starting evaluation, you must read and understand the spot evaluation guidelines carefully.
- 2. "Evaluation policy is a confidential policy as it is related to the confidentiality of the examinations conducted, Evaluation done and several other aspects. Its' leakage to public in any manner could lead to derailment of the examination system and affect the life and future of millions of candidates. Sharing this policy/document to anyone, publishing in any magazine and printing in News Paper/Website etc. may invite action under IPC."
- 3. Evaluation is to be done as per instructions provided in the Marking Scheme. It should not be done according to one's own interpretation or any other consideration. Marking Scheme should be strictly adhered to and religiously followed. However, while evaluating, answers which are based on latest information or knowledge and/or are innovative, they may be assessed for their correctness otherwise and marks be awarded to them.
- 4. The Head-Examiner must go through the first five answer books evaluated by each evaluator on the first day, to ensure that evaluation has been carried out as per the instructions given in the Marking Scheme. The remaining answer books meant for evaluation shall be given only after ensuring that there is no significant variation in the marking of individual evaluators.
- 5. Evaluators will mark( $\sqrt{ }$ ) wherever answer is correct. For wrong answer 'X' be marked. Evaluators will not put right kind of mark while evaluating which gives an impression that answer is correct and no marks are awarded. **This is most common mistake which evaluators are committing.**
- 6. If a question has parts, please award marks on the right-hand side for each part. Marks awarded for different parts of the question should then be totaled up and written in the left-hand margin and encircled. This may be followed strictly.
- 7. If a question does not have any parts, marks must be awarded in the left-hand margin and encircled. This may also be followed strictly.
- 8. If a student has attempted an extra question, answer of the question deserving more marks should be retained and the other answer scored out.
- 9. No marks to be deducted for the cumulative effect of an error. It should be penalized only once.
- 10. A full scale of 0-40 marks as given in Question Paper has to be used. Please do not hesitate to award full marks if the answer deserves it.



- 11. Every examiner has to necessarily do evaluation work for full working hours i.e. 8 hours every day and evaluate 30 answer books per day in main subjects and 35 answer books per day in other subjects (Details are given in Spot Guidelines). This is in view of the reduced syllabus and number of questions in question paper.
- 12. Ensure that you do not make the following common types of errors committed by the Examiner in the past: -
  - Leaving answer or part thereof unassessed in an answer book.
  - Giving more marks for an answer than assigned to it.
  - Wrong totaling of marks awarded on a reply.
  - Wrong transfer of marks from the inside pages of the answer book to the title page.
  - Wrong question wise totaling on the title page.
  - Wrong totaling of marks of the two columns on the title page.
  - Wrong grand total.
  - Marks in words and figures not tallying.
  - Wrong transfer of marks from the answer book to online award list.
  - Answers marked as correct, but marks not awarded. (Ensure that the right tick mark is correctly and clearly indicated. It should not merely be a line. Same is with the X for incorrect answer.)
  - Half or a part of answer marked correct and the rest as wrong, but no marks awarded.
- 13. While evaluating the answer books if the answer is found to be totally incorrect, it should be marked as cross (X) and awarded zero (0) Marks.
- 14. Any unassessed portion, non-carrying over of marks to the title page, or totaling error detected by the candidate shall damage the prestige of all the personnel engaged in the evaluation work as also of the Board. Hence, in order to uphold the prestige of all concerned, it is again reiterated that the instructions be followed meticulously and judiciously.
- 15. The Examiners should acquaint themselves with the guidelines given in the Guidelines for spot Evaluation before starting the actual evaluation.
- 16. Every Examiner shall also ensure that all the answers are evaluated, marks carried over to the title page, correctly totaled and written in figures and words.
- 17. The Board permits candidates to obtain photocopy of the Answer Book on request in an RTI application and also separately as a part of the re-evaluation process on payment of the processing charges.







## **MARKING SCHEME**

Senior Secondary Certificate Examination TERM-II, 2022

# ACCOUNTANCY (Subject Code-055)

[ Paper Code: 67/1/3 ]

Q. No.	EXPECTED ANSW	ERS/ VALUE I	POINTS		Marks
	(Accounting for Not-for- Prof	PART—A fit Organisation Companies)	s, Partnership I	Firms and	
1.		e Balance Sheet of Aman '31st March, 202			
	Liabilities	Amount (₹)	Assets	Amount (₹)	
	Tournament Fund Opening Balance 18,00,000  Add: Donations for Tournament 5,00,000  Less: Tournament Expenses 22,00,000	1,00,000			½ mark for each item
2.	Q. State any two situations when the by agreement.		-	•	
	Ans. Situations when the dissolut agreement.  (a) with the consent of all the part (b) in accordance with a contract	tners or	-	takes place by	1×2 = 2
3.	Q. X, Y and Z were partners in a fin	rm			
	Ans.				



	ld Ratio	X:Y:Z 5:3:2					
1	New Ratio	X:Z 3:2					1 fo
(	$X = \frac{2}{3}$	Share - Old Share $\frac{3}{5} - \frac{5}{10} = \frac{6 - 5}{10} = \frac{1}{10}$ $\frac{2}{5} - \frac{2}{10} = \frac{4 - 2}{10} = \frac{2}{10}$					pa = 1
a) Sury Ans.	a Ltd. purch	nased machinery from Journal of S		-	ipment Ltd		
Date		Particulars	rai ya Li	L.F	Debit	Credit	
					Amount (₹)	$Amount \\ (\overline{*})$	
2021	Machinery		Dr.		12,50,000		
Jan 1		han Equipment Ltd. A I machinery for ₹ 12,5 an Equipment Ltd.)				12,50,000	
		1 1					
Jan 1	from Moha	uipment Ltd. A/c	Dr.		10,00,000		
Jan 1	from Mohan Eq To 9%	uipment Ltd. A/c Debentures A/c			10,00,000	8,00,000	
Jan 1	from Moha  Mohan Eq  To 9%  To Secur  (Issued 80	uipment Ltd. A/c	A/c		10,00,000	8,00,000 2,00,000	
Jan 1	Mohan Eq To 9% To Secur (Issued 80 each at a p	uipment Ltd. A/c  Debentures A/c  rities Premium Reserve A  00, 9% Debentures of remium of 25%)  quipment Ltd. A/c	A/c		2,50,000	2,00,000	
	Mohan Eq To 9% To Secur (Issued 80 each at a p	uipment Ltd. A/c Debentures A/c rities Premium Reserve A 00, 9% Debentures of remium of 25%)  quipment Ltd. A/c ls Payable A/c ce given to N	A/c ?₹ 100				



Date	Par	rticulars		L.F.	Debit Amoun (₹)	t An	redit nount (₹)	
	Bank A/c To 9% Debent Allotment A (Debenture application)	/c			45,00,00		.00,000	
	9% Debenture App Allotment A/c Discount/Loss on is Debenture A/c To 9% Deben (Issue of 50,000, 9) each @ 10% discou	ssue of tures A/c 9% Debentur	Dr. Dr. re of ₹ 100		45,00,00 5,00,00	00	00,000	
	Securities Premium Statement of Profit To Discount/ Lo Debentur (Discount on issue off)	& Loss oss on issue of A/c	Dr.		3,00,00	00	00,000	
(a) Eus	m 4h a fallarrin a inf		Jawlaka			<u> </u>		
(a) Fro Ans. <i>Dr</i> .	m the following info	ormation, ca ock of Sport		\/c			Cr.	
	Particulars	Amount (₹)		iculars		Amount (₹)		
To C	alance b/d reditors 1/2 Credit Purchases)	1,50,000 3,10,000	By Income Expenditure Material Co	e A/c-S		2,40,0	00	
I			(bal. fig.) By Balanc	e c/d		2,20,0	00	



Particulars	Amount	Particulars	Amount	
Faiticulais		Faiticulais		
	(₹)		(₹)	
To Cash A/c /Bank	2 90 000	By Balance b/d	35,000	
A/c —Payment to Creditors 1/2	2,80,000 65,000	By Stock of Sports	2 10 000	
To Balance c/d	03,000	Material 1	3,10,000	
		(Credit Purchases) (Balancing figure)		
	3,45,000		3,45,000	
Payment made for purch	ase of sports 1	naterials	2,80,000	1/2
Particulars			Amount (₹)	
Payment made for purch	ase of sports 1	naterials	2,80,000	1/2
Less: Payment for 2020-	21 (creditors i	in the beginning)	35,000	1/2
Add: Payment not yet m	ade (creditors	at the end)	65,000	1/2
Sports materials purchas	ed for the yea	r 2020-21	3,10,000	
Add: Stock in the beginn	ning		1,50,000	1/2
Less: Stock at the end			2,20,000	1/2
Sports Material consurto the Income & Expen			2,40,000	1/2
				=(
		OR		
(b) From the following e	xtract of 'Re	ceipts and Payments	Account'	
Ans.				



	1110	come and E	Expenditur	e Acco	unt			
Dr. for the year ended 31st March, 2021						C	<u>Cr.</u>	
E	Expenditure	Amount ₹	,		Amount ₹			
				eriptions O/s for 2020-2		50,000	0	1
		I	Balance Sh	eet	•		<u> </u>	
		as	on 31st Ma	arch, 20	21			
	Liabilities	Amount ₹		Assets		Amount ₹		1½
Subscri in adva	ptions received nce	6,00	0 Subscrijding (3,000 -	-		13,000		=
			` '	-				
	an examinee has lit to be given.	S Calculated	i Subscript	tion in	onie or vso	,000 as 300	х 100,	
	, Charu and Rad	-		a firm.	•••••			
Ans. Ca Avo	, Charu and Rad lculation of Avni erage profit = (₹3 = ₹1,8 = ₹60 fit for 4 months=	i's share of 0,000 + ₹60 80,000 / 3 ,000 ₹ 60,000 x ₹ 20,000	Profit 0,000 + ₹90 4/12					11
Ans. Ca Avo	, Charu and Rad lculation of Avni erage profit = (₹3 = ₹1,8 = ₹60	i's share of 0,000 + ₹60 80,000 / 3 ,000 ₹ 60,000 x ₹ 20,000 t =₹ 20,000	Profit 0,000 + ₹90 4/12					11
Ans. Ca Avo	, Charu and Rad lculation of Avni erage profit = (₹3 = ₹1,8 = ₹60 fit for 4 months=	i's share of 0,000 + ₹60 80,000 / 3 ,000 ₹ 60,000 x ₹ 20,000	Profit 0,000 + ₹90 4/12 0 x 2/5	),000) /				1!
Ans. Ca Avo	Charu and Rad lculation of Avn erage profit = (₹3 = ₹1,8 = ₹60 fit for 4 months= = ni's share of profi	i's share of 0,000 + ₹60 80,000 / 3 ,000 ₹ 60,000 x ₹ 20,000 t =₹ 20,000	Profit 0,000 + ₹90 4/12	),000) /		Credit (₹)		11





	Income and Expen	diture Acc	ount of	Space Club		
Dr.	for the y	ear ended 3	81 <sup>st</sup> Mar	rch 2021	Cr.	
	Expenditure	Amount (₹)		Income	Amoun (₹)	t
To Sa  Add  To De  M  To Ex	ss on Sale of d Furniture laries 31,000 d : O/s Salaries 2020-21 4,000 epreciation on achinery (6,000 + 1,800) ecess of Income over penditure- Surplus	1,200 []  35,000 []  7,800 []  72,800 [½]	2,000	ubscriptions 73, dd: O/s for 2020-21 Ponations	75,000 41,800 1 1,16,8	
O Pag	a ionumal ontwice for icano					
Q. Pas Ans.	s journal entries for issue.	····· Journ	al			
	s journal entries for issue.  Particulars		al	Debit Amount (₹)	Credit Amount (₹)	
Ans.	-	<b>Journ</b> Dr. ation	1 1	Amount	Amount	



	(Issue of 3,000, 11% Debenture of ₹ 100 each at par, redeemable at 5% premium)			
(ii)	Bank A/c Dr.  To Debenture Application and Allotment A/c (Debenture application money received)	4,20,000	4,20,000	1/2
	Debenture Application and Allotment A/c Dr.  Loss on issue of Debenture A/c Dr.  To 12% Debentures A/c  To Securities Premium Reserve  To Premium on Redemption  of Debenture A/c  (Issue of 4,000, 12% Debenture of ₹ 100 each at 5% premium, redeemable at 10% premium)	4,20,000 40,000	4,00,000 20,000 40,000	1/2
(iii)	Bank A/c Dr.  To Debenture Application and Allotment A/c  (Debenture application money received)	3,00,000	3,00,000	1/2
	Debenture Application and Allotment A/c Dr.  To 9% Debentures A/c  (Issue of 3,000, 9% Debenture of ₹ 100 each at par redeemable at par)	3,00,000	3,00,000	1/2
(iv)	Bank A/c Dr.  To Debenture Application and Allotment A/c  (Debenture application money received)	6,30,000	6,30,000	1/2



	Debenture Application and Allotment A/c Dr.	6,30,000		
	Discount / Loss on Issue of Debentures A/c  To 9% Debentures A/c  (Issue of ₹7,00,000, 9% Debenture at a discount of 10% redeemable at par)	70,000	7,00,000	į
(v)	Bank A/c Dr.  To Debenture Application and Allotment A/c (Debenture application money received)	9,00,000	9,00,000	1,
	Debenture Application and Allotment A/c Dr.  Loss on issue of Debentures A/c Dr.  To 9% Debenture A/c  To Premium on Redemption of Debentures A/c  (Issue of 10,000, 9% Debenture of ₹ 100 each at 10% discount redeemable at 5% premium)	9,00,000 1,50,000	10,00,000 50,000	1,



# 9. Q. Chanda, Tara and Nisha were partners..... Ans.

## Journal

Date	Particulars		L.F.	Debit Amount (₹)	Credit Amount (₹)
1	Bank A/c/ Cash A/c  To Realization A/c  (Old typewriter written off earlies sold)	Dr. er, now		9,000	9,000
2	Chanda's Capital A/c To Realization A/c (Stock taken over by Chanda)	Dr.		84,000	84,000
3	Realization A/c To Nisha's Capital A/c (Remuneration allowed to Nisha	Dr.		42,000	42,000
4	Realization A/c  To Bank A/c / Cash A/c  (Balance Creditors paid in cash)	Dr.		13,500	13,500
5	Realization A/c To Bank A/c / Cash A/c (Creditors paid at a discount of 1	Dr. 0%)		36,000	36,000

OR

(b) Heena, Meena and Tina are partners in a firm...... Ans.



Dr. Revaluation A/c Cr									
Partic	ulars		Amo	unt	Particulars		Amoun	t	
	(₹)				(₹)				
To Machinery A	A/c		1,	500	By Building A	A/c	8,0	000	
1 1	•			500					
To Gain on Rev	aluation	1							
transferred	to:								2
Heena's Cap	oital	2,000							4
Meena's Ca	pital	2,000	6,	000					
Tina's Capit	al	<u>2,000</u>							
			<u>8</u> ,	000			<u>8,0</u>	000	
			•			•			
Dr.		Par	tners'	Capi	ital A/c			Cr.	
Particulars	Particulars Heena M		Tina (₹)		Particulars	Heena (₹)	Meena (₹)	Tina (₹)	
To Tina's Cap. A/c	3,500	3,500		1 -	Balance b/d	30,000	30,000	28,000	(
To Tina's Loan A/c	22.500	22.500	41,000		General Reserve A/c	4,000	4,000	4,000	
To Balance c/d	32,500	32,500		1 -	Revaluation A/c Heena's Cap. A/c	2,000	2,000	2,000 3,500	
					Meena's Cap. A/c			3,500	
	<u>36,000</u>	<u>36,000</u>	<u>41,000</u>			36,000	36,000	41,000	=
			PA	RT	`—B				
					1—1				
		Analv	-		rcial Statement	)			
O State the obje									
Q. State the obje			_				a.£.1 :	n forma ati a u	
Ans. The objective about cash flows (various heads, i.e.	inflows	and out	flows)	of an	enterprise durin	g a part	icular po	eriod under	2
 Q. Prepare ' Con	amon S	ize Stat	tement	of P	rofit and Loss'.	••••			
Ans.									



## **Common Size Statement of Profit and Loss**

for the year ended March 31, 2021

Particulars	Absolute Amounts 31 <sup>st</sup> March, 2020 (₹)	Absolute Amounts  31 <sup>st</sup> March, 2021 (₹)	% of Revenue from Operations 31 <sup>st</sup> March, 2020	% of Revenue from Operation 31 <sup>st</sup> March, 2021
Revenue from Operations  Less: Expenses	8,00,000	16,00,000	100	100
	1,60,000	4,00,000	20	25
Profit before Tax  Less: Tax @ 50%	6,40,000	12,00,000	80	75
	3,20,000	6,00,000	40	37·5
Profit after Tax	3,20,000	6,00,000	40	37.5

OR

## Q. From the following information of Nirma Ltd....

Ans

## **Comparative Statement of Profit and Loss**

for the year ending March 31, 2020 and 2021

Particulars	Note No	31.03.2020 (₹)	31.03.2021 (₹)	Absolute Change	% Change
Revenue from					
Operations		16,00,000	20,00,000	4,00,000	25
Less: Expenses		10,00,000	11,00,000	1,00,000	10
Profit before Tax		6,00,000	9,00,000	3,00,000	50
Less: Tax @ 30%		1,80,000	2,70,000	90,000	50
Profit after Tax		4,20,000	6,30,000	2,10,000	50

1/<sub>2</sub>
1/<sub>2</sub>
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 $\frac{1}{2}$   $\frac{1}{2}$ 

1/<sub>2</sub>
1/<sub>2</sub>

1

=3

=3



Calculation of Calculation of Calculation			0	Activities	
Fo	r the year endea	d on 31st Ma	erch, 2021		
Part	iculars		Details	Amount	
			(₹)	(₹)	
Cash Flows from Invest	ing Activities :				
Sale of Machiner	y		50,000		
Purchase of Mach	ninery		(6,40,000)		
Purchase of Good	lwill		(1,00,000)		
Cash used in Investir	g Activities			(6,90,000)	
Cash flows from Financ	eing Activities :				
Proceeds form Iss			2,00,000		
Proceeds from Lo		ings	1,00,000		
Repayment of Ba		8	(5,000)		
Payment of Interes		term	(48,000)		
borrowings			(10,000)		
Cash Inflow from Fire	nancing Activitie	es		2,47,000	
	C				
Working Notes			<u>l</u>		
Dr.	Machine	ry A/c		Cr.	
Expenditure	Amount (₹)	Inc	соте	Amount (₹)	
To Balance b/d	21,00,000	By Bank A	/c f Machinery)	50,000	
To Profit on Sale To Bank A/c (Purchase)	10,000	By Depreci		2,00,000	
	6,40,000	By Balance		25,00,000	
(Balancing figure)		1	<u> </u>	27,50,000	



10.	Q. Give the meaning of the terms 'Report' and 'Report Wizard'.	
	Ans.	
	<b>Report</b> in Access is an object which is designed to print information from the database on to the screen or to a file or directly to the printer.	1
		1
	<b>Report Wizard</b> is a tool that guides the designer through a series of dialogue boxes to create the most suitable Report.	
	create the most suitable Report.	=2
11.	(a) Q. Explain the formula to calculate 'Total Earnings'.	
	Ans.	
	The formula to calculate 'Total Earnings' is:	
	TE=BPE+DA+HRA+TRA	
	BPE= BP * NOEDP/NODM	
	<b>NOEDP</b> (Number Of Effective Days Present) is the number of days in a month minus Leave without Pay – unauthorized absence.	3
	<b>NODM</b> (Number of Days in a month) – (Leave without Pay)- (Unauthorised absence).	
	<b>DA ( Dearness Allowance)</b> =BPE * (Applicable rate of DA for the month)	
	HRA ( House Rent Allowance)= BPE * (Applicable rate of HRA for the month)	
	TRA( Transport Allowance)= (Fixed amount) or (on percentage basis)	
	OR	
	Q. Explain the terms 'Data Audit' and 'Data Vault'.	
	Ans.	
	<b>Data Audit:</b> Audit feature of accounting software provides the user with administrator right in order to keep track of unauthorized access. It audits for the correctness of entries. Once the entries are audited with alternations, if any, the software displays all entries along with the name of the auditor user and date and time of alteration.	1 ½
	<b>Data Vault:</b> Software provides additional security for the inputed data and this feature is referred as data vault. Data Vault ensures that original information is presented and not tempored. Data vault password connet be broken.	1 ½
	not tampered. Data vault password cannot be broken.	= 3



- 12. Q. State the steps in the installation of 'Computerised Accounting System'.

  Ans. Steps in the installation of 'Computerised Accounting System':
  - (i) Insert CD in the system;
  - (ii) After inserting CD, select the option in the following steps:
  - (a) Select any (C: or E: or D:) from My Computer icon on the Desktop, Double click on install.exe

Or

- (b) Select start>run> type the file name E:\install.exe.
- (iii) After the above process the default directories of application, data and Configuration opens in a window. In case, the user wants to change the default directories then it can be changed by providing the desired drive and file name/directory name.

  For example:

D:\software name, instead of C:\accounting software (default name)

(iv) Click on install and installation process begins, accounting software displays the Message of successful installation, then the CD can be removed.

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